



Academic System

Grading System

Letter Grades are used to show the academic standing of all students with the following meaning and values.

Letter	Meaning	Value
A	Excellent	4.00
A-	Almost Excellent	3.75
B+	Very Good	3.25
B	Good	3.00
B-	Fairly Good	2.75
C+	Fair	2.25
C	Satisfactory	2.00
C-	Minimum Satisfactory	1.75
D	Poor	1.00
F	Failure	0.00
R*	Course Repeated Later	-
S	Satisfactory	-
U	Unsatisfactory	-
W	Withdrawal with Permission	-
WF	Withdrawal with F	0
AUD	Audit and non-credit	-
I	Incomplete, used in case a student fails to complete his/her assignment within the time limit or is absent from the examination with approval from the University due to valid reason. *Please be noted to contact the lecturer concerned as soon as possible without re-registration of that course.	-
WP/IP	Work in Progress	-
NR	No Report	-
TR**	Transfers Credits	-

Multiply the point value of the letter grade (see scale above) by the number of credit hours. Then divide by the total credit hours. The result is the GPA for the term.



* Course Repetition

*Undergraduate students may only repeat courses in which they received “**F**”, for general course, or **below “C”** for **Major-required courses**. For any courses with “**F**” or **below “C”** the student had received, it is worth noting **their previous grades would be changed to “R”** when he/she repeats the course and finally passes it.*

** Credit Transferred.

Student who have completed the College level course(s), AP, GCE A-level, and IB Program can apply for a transfer credit. Please bring your official transcripts or certificates and contact VME0202.

Graduation with Honors

Undergraduate students maintaining a high scholastic average are eligible for graduation with the following Honors:

Summa Cum Laude	3.80-4.00
Magna Cum Laude	3.50-3.79
Cum Laude	3.25-3.49

Requirements for Graduation with Honors

- Have fulfilled all the requirements for graduation within 4 years (5 years for Architecture).
- Have not been placed on probation in any condition.
- Have not received a grade lower than “C” for any course.
- Transfer students must have taken all the third and fourth year courses (or 72 credits) at Assumption University.
- Students who have graduated with a cumulative GPA of 3.25 or higher, regardless of a grade lower than “C” or “U” for non-credit courses, or



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those who completed all requirements within 5 years of study for all 4-year undergraduate programs; and within 6 years for the Architecture program, are entitled to obtain an "Award of Academic Excellence".

Probation, Dismissal (Retired), and Credit Limit

Students who obtain a cumulative GPA of less than 2.00 (1.99 - 1.50) but above the limits set for dismissal from the University will be put on probation, **except during the first semester of the freshmen year.**

Undergraduate Students will be dismissed from the University under the following conditions:

Criteria	Result	Credit Limit*	
cGPA > 2.00	Normal Status	22 Credits	
cGPA < 1.50	Immediate dismissal at the end of the semester		
1.50 ≤ cGPA < 1.75	After "Two" consecutive semesters	Non-Graduating 13 Credits	Graduating 16 Credits
1.75 ≤ cGPA < 2.00	After "Four" consecutive semesters		

*Non-credit foundation courses are considered as a 3 credits course.

Example: John Doe started his academic career with Assumption University in 1/2014. He received the cGPA 1.51 in the first semester. He got cGPA 1.74 in 2/2014 so he had to be dismissed from the university.

Re-enter

- Re-enter is an option for students who wish to start fresh due to low GPA, probation, poor-academic record or retired etc.
- Students are allowed to re-enter cross-faculty not more than 3 times, and within the same faculty 1 time.



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- Students requesting to re-enter within the same faculty or cross-faculty require approval of the Dean(s) of the concerned faculty.
- Students need to obtain their parent's consent.
- Transferal of credits previously completed is subject to approval of the Dean(s) of the concerned faculty and the University's policy.
*Minimum grade is "C". "TR" will be shown on the transcripts.
- Students who wish to enter Faculty of Communication Arts must take the Aptitude or drawing test during next Entrance Examination. Status will not be changed until accepted by Communication Arts.
- Retired students may petition to re-enter as soon as retirement is confirmed

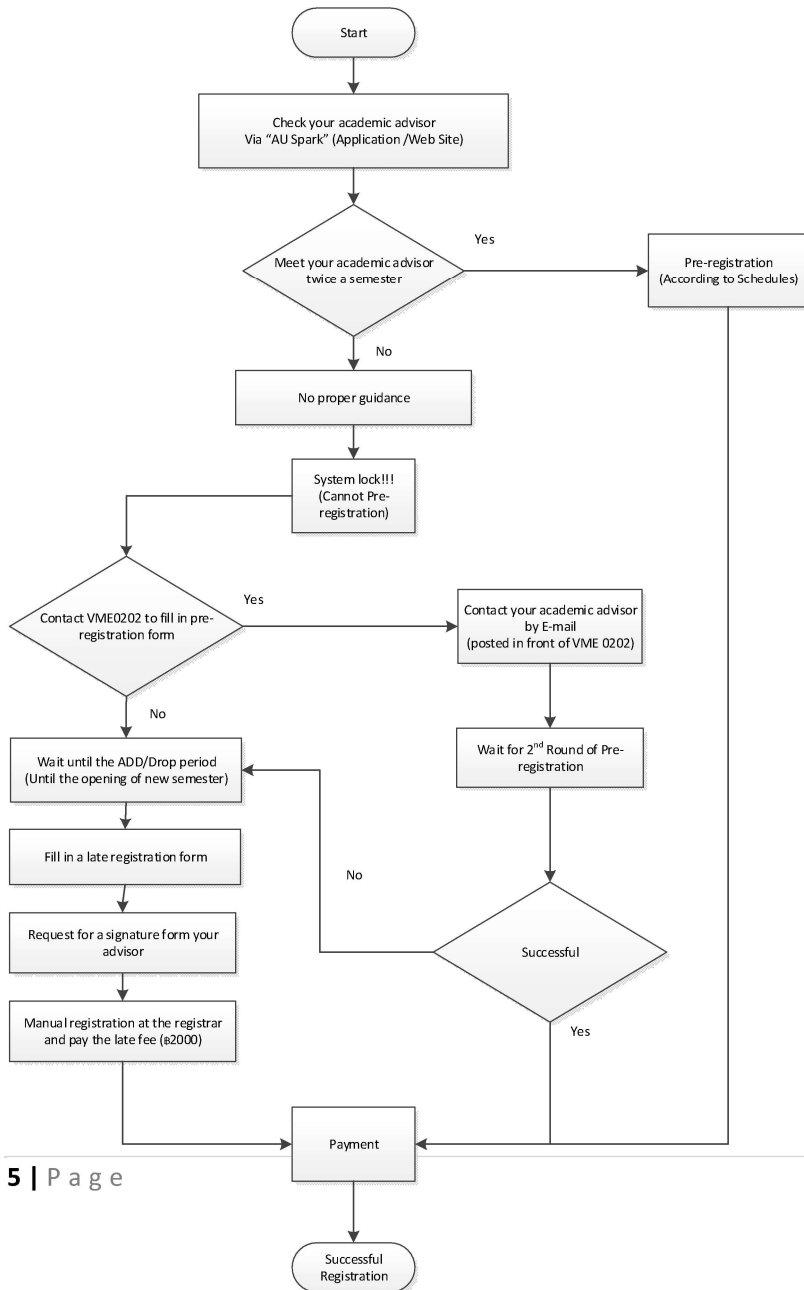


Advising

All VME Students are required to meet their academic advisor twice a semester, otherwise they will not be able to do the pre-registration for the next semester.



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Academic Advising Process

For more information, please check:

- VME Office: VME0202
 - Phone: +662-723-2311/2312
 - Email: engineering@au.edu

Web site	Facebook Group: AU VME Announcement	Study plan (Flow Chart)
https://eng.au.edu/	https://goo.gl/sHV1gy	http://bit.ly/VME_flow2
		

- AU Spark:

Web site	iOS App	Android App
https://auspark.au.edu/		
		

- Other Resources:
 - All programs: <http://www.au.edu/index.php/study-programs/undergraduate-programs.html>
 - Student Affairs: <http://www.sa.au.edu>

